



Delamere Park Management Limited

Registered Office:
Delamere Park Residents' Club
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Registered in England No. 1013623

DPML Trustee Meeting 24th January 2025 - Minutes

Attendees-

Lyndon Taylor (LT) - Chair
Mark Furlong (MF)
Steve Parsons (SP)
Phil Hallman (PH)
John Bickley (JB)
Lynsey Kidd (LK)
Lisa Vernon (LV)

Apologies:

1. Declarations of interest

No Declarations of interest were noted from the Trustees in this meeting or actions from previous.

2. Ratification of the Minutes from September 2024 Trustee Meeting

The Trustees approved the minutes from December 2024 Trustee Meeting.

3. Bar Issues

The provisional Q1 figures were discussed in the context of bar sales which appear to be in advance of the budget for this quarter. The budgets for music and sports TV licences are to be reviewed as part of the annual licence renewal process.

MF and LV outlined achievements and plans going forward. Additional advertising of planned events in order to increase enjoyment of the facilities and overall footfall was discussed and agreed.

Longer term plans for the lounge, bar and external access to the new gazebo will be developed and reported back in due course.

4. Insurance issues

3.1 – subsidence under the pathway in The Cobbles still awaiting repair. Quotation for repair work approved in light of Insurance excess value.

5. Staff – Recruitment

A number of Staff appointments have been made for bar, office, reception and gardening duties. This should allow flexibility in shift cover in the Clubhouse and the new gardener to support planned estate work.

6. Amenity Lands work

Further details on how to restore or renew machinery will be reported back to the next meeting. Basic maintenance work on the lagoons is planned but restricted by seasonal timescales for wildlife management etc.

7. Property Change Requests

The Trustees discussed the open property changes awaiting approval.

Where appropriate the Trustees approved requests. Where requests are pending CWAC approval no decision was made.

8. Open Tickets

The Trustees discussed the open tickets, maintenance requirements and actions. The Trustees agreed next steps.

9. Roof Leakage

The cold weather has again brought leaks in the Park Room and reception/ squash door area. The roof installer has been contacted to investigate this and further work is to be undertaken to check pipework in the bar area roof space.

10. Security of building

Recent alarm call outs have needed a review of key contacts and forward notice to be given to the security monitoring company for late night events like New Year.

Date(s) of next meeting(s)

To be confirmed.
